



DEPARTMENT OF TRANSPORT, TOURISM AND SPORT

Application for Survey or Inspection by the Marine Survey Office

[FOR OFFICE USE ONLY]					
ROTATION NO:		DATE APPLICATION RECEIVED		DATE APPLICATION VERIFIED	
VERIFIED BY:		DATE:APPLICATION RETURNED (IF APPLICABLE):			
REASON FOR RETURN:					
SURVEY FEE PAID (€):		DEPOSIT (FOREIGN T&S) PAID (€):		TOTAL FEE RECEIVED (€):	
RECEIVED BY:		DATE:		RECEIPT NUMBER:	
ADDITIONAL FEE COMMENTS:					

1

VESSEL INFORMATION

(COPY OF CERTIFICATE OF REGISTRY OR PROOF OF OWNERSHIP TO BE ATTACHED)

VESSEL NAME					
VESSEL TYPE	<input type="checkbox"/> PASSENGER SHIP <input type="checkbox"/> MORE THAN 36 PASSENGERS <input type="checkbox"/> LESS THAN 36 PASSENGERS <input type="checkbox"/> PASSENGER BOAT <input type="checkbox"/> CARGO SHIP (SEA GOING)		<input type="checkbox"/> FISHING VESSEL <input type="checkbox"/> PLEASURE CRAFT (NOT ENGAGED IN TRADE) <input type="checkbox"/> OTHER VESSEL TYPE: <input type="text"/>		
OFFICIAL NUMBER:		IMO NUMBER			
FISHING LETTERS & NUMBER/CALL SIGN		YEAR OF BUILD:			
REGISTERED LENGTH (METRES/FEET) ¹ :		GROSS TONNAGE:			
LENGTH OVERALL (METRES/FEET):		CAPABLE OF CARRYING CARGO:	<input type="checkbox"/> YES <input type="checkbox"/> NO		
SHIP IN CLASS WITH A RECOGNISED ORGANISATION	<input type="checkbox"/> YES <input type="checkbox"/> NO		IS THE VESSEL ENGAGED ON INTERNATIONAL VOYAGES?	<input type="checkbox"/> YES <input type="checkbox"/> NO	

2

Name and Contact Details of Applicant

(COPY OF AUTHORISATION FROM OWNER TO BE ATTACHED, WHEN APPLICANT IS NOT THE OWNER)

ROLE	<input type="checkbox"/> EMPLOYEE OF OWNER <input type="checkbox"/> VESSEL OWNER <input type="checkbox"/> VESSEL OPERATOR <input type="checkbox"/> VESSEL MANAGER <input type="checkbox"/> SHIP BUILDER <input type="checkbox"/> CONSULTANT <input type="checkbox"/> ISM OPERATOR <input type="checkbox"/> OTHER _____				
NAME:		NAME OF COMPANY (IF APPLICABLE):			
ADDRESS1		MOBILE NO:			
ADDRESS2		TEL NO:			
ADDRESS2		FAX NO:			
COUNTY		EMAIL ADDRESS:			
COUNTRY					

¹ IF REGISTERED

3 NAME AND CONTACT DETAILS OF OWNER (IF DIFFERENT FROM SECTION 2)			
NAME:		NAME OF COMPANY (IF APPLICABLE):	
ADDRESS1		MOBILE NO:	
ADDRESS2		TEL NO:	
ADDRESS2		FAX NO:	
COUNTY		EMAIL ADDRESS:	
COUNTRY			

4 SURVEY INFORMATION			
COUNTY OF SURVEY (IF IN IRELAND)/COUNTRY OF SURVEY (IF OUTSIDE IRELAND):		PLACE OF SURVEY (PORT/TOWN):	
REQUESTED DATE OF SURVEY (DD/MM/YY):			
NAME OF LOCAL CONTACT PERSON:		EMAIL:	
		MOBILE PHONE:	

5 DECLARATION			
<p><i>I WISH TO APPLY FOR THE SURVEY/INSPECTION AS INDICATED IN THIS APPLICATION AND DECLARE THE PARTICULARS ARE TRUE AND COMPLETE. I AM AWARE THAT THE VESSEL MUST BE PROPERLY READY FOR SURVEY AND APPROPRIATE PRECAUTIONS TAKEN FOR ALL AREAS TO BE SURVEYED/INSPECTED, INCLUDING PROVISION OF SAFE MEANS OF ACCESS. I ENCLOSED THE STATUTORY FEE AND DEPOSIT FOR FOREIGN TRAVEL, IF APPLICABLE, AND AGREE TO PAY ANY BALANCE WHICH MAY BECOME DUE. I UNDERSTAND THAT SURVEYORS MAY REFUSE TO CONTINUE WITH SURVEYS IF IT IS NOT SAFE FOR THEM TO DO SO AND MAY CONSIDER CHARGING FOR ANY TIME WASTED.</i></p>			
SURVEY FEE INCLUDED (€):		DEPOSIT (FOREIGN TRAVEL AND SUBSISTENCE)(€):	
NAME:		DATE:	
SIGNATURE OF APPLICANT:			

REQUESTED CERTIFICATES/SERVICES	FEE DUE (€)	SURVEY/INSPECTION TYPE																								
PASSENGER BOAT LICENCE <input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3 <input type="checkbox"/> P4 <input type="checkbox"/> P5 <input type="checkbox"/> P6 <input type="checkbox"/> P6(Comsail)		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="911 264 1501 331"> <tr> <td>Statutory Fee - Initial</td> <td>Statutory Fee - Renewal</td> </tr> <tr> <td>€144</td> <td>€29</td> </tr> </table>	Statutory Fee - Initial	Statutory Fee - Renewal	€144	€29																				
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PASSENGER SHIP CERTIFICATE <input type="checkbox"/> Class I <input type="checkbox"/> Class II <input type="checkbox"/> Class II(A) <input type="checkbox"/> Class III <input type="checkbox"/> Class IV <input type="checkbox"/> Class V <input type="checkbox"/> Class VI		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="911 365 1501 645"> <tr> <td colspan="3">Statutory Fee - Initial</td> </tr> <tr> <td colspan="3">As per Schedule 1, Part 1 of SI 595/2010 – Contact MSO for guidance.</td> </tr> <tr> <td colspan="3">Statutory Fee - Renewal</td> </tr> <tr> <td></td> <td>< 36 Passengers</td> <td>> 36 Passengers</td> </tr> <tr> <td>< 50 GT</td> <td>€186</td> <td>€545</td> </tr> <tr> <td>50 – 100 GT</td> <td>€186</td> <td>€1011</td> </tr> <tr> <td>100 – 500 GT</td> <td>€186</td> <td>€1528</td> </tr> <tr> <td>> 500</td> <td colspan="2">As per Schedule 1, Part 2 of SI 595/2010</td> </tr> </table>	Statutory Fee - Initial			As per Schedule 1, Part 1 of SI 595/2010 – Contact MSO for guidance.			Statutory Fee - Renewal				< 36 Passengers	> 36 Passengers	< 50 GT	€186	€545	50 – 100 GT	€186	€1011	100 – 500 GT	€186	€1528	> 500	As per Schedule 1, Part 2 of SI 595/2010	
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PASSENGER SHIP SAFETY CERTIFICATE <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="911 678 1501 745"> <tr> <td>Statutory Fee – Initial/Renewal</td> </tr> <tr> <td>Fees as per Passenger Ship Certificate listed above.</td> </tr> </table>	Statutory Fee – Initial/Renewal	Fees as per Passenger Ship Certificate listed above.																						
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FISHING VESSEL CERTIFICATE OF COMPLIANCE (over 24m) Sea Areas: <input type="checkbox"/> A1 <input type="checkbox"/> A2 <input type="checkbox"/> A3		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Two Year Periodical (Hull, Machinery, Safety Equipment and Radio) <input type="checkbox"/> Certificate Extension <input type="checkbox"/> One Year Periodical (Radio) Statutory Fees <table border="1" data-bbox="911 913 1501 981"> <tr> <td>Statutory Fee – Initial/Renewal/Periodical</td> </tr> <tr> <td>Refer to tables on page 7.</td> </tr> </table>	Statutory Fee – Initial/Renewal/Periodical	Refer to tables on page 7.																						
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FISHING VESSEL SAFETY CERTIFICATE (15- 24M) Sea Areas: <input type="checkbox"/> A1 <input type="checkbox"/> A2 <input type="checkbox"/> A3		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Two Year Periodical (Hull, Machinery, Safety Equipment and Radio) <input type="checkbox"/> Certificate Extension <input type="checkbox"/> One Year Periodical (Radio) <table border="1" data-bbox="911 1122 1501 1189"> <tr> <td>Statutory Fee – Initial/Renewal/Periodical</td> </tr> <tr> <td>Refer to tables on page 7.</td> </tr> </table>	Statutory Fee – Initial/Renewal/Periodical	Refer to tables on page 7.																						
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INTERNATIONAL LOAD LINE CERTIFICATE		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Renewal <input type="checkbox"/> Other <table border="1" data-bbox="911 1256 1501 1317"> <tr> <td colspan="2">Statutory Fee</td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 595/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 2 of SI 595/2010																				
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IRISH LOAD LINE CERTIFICATE		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Certificate Extension <input type="checkbox"/> Other: <table border="1" data-bbox="911 1391 1501 1440"> <tr> <td colspan="2">Statutory Fee</td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 595/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 2 of SI 595/2010																				
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IRISH LOAD LINE EXEMPTION CERTIFICATE		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Renewal <input type="checkbox"/> Other: <table border="1" data-bbox="911 1525 1501 1585"> <tr> <td colspan="2">Statutory Fee</td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 595/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 2 of SI 595/2010																				
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CARGO SHIP SAFETY CERTIFICATE		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Intermediate <input type="checkbox"/> Initial (SE Only) <input type="checkbox"/> Annual(SE Only) <input type="checkbox"/> Intermediate (SE Only) <table border="1" data-bbox="911 1693 1501 1753"> <tr> <td colspan="2">Statutory Fee</td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 1, Part 3 of SI 594/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 1, Part 3 of SI 594/2010																				
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CARGO SHIP SAFETY RADIO CERTIFICATE		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Intermediate <input type="checkbox"/> Certificate Extension <input type="checkbox"/> Radio <table border="1" data-bbox="911 1827 1501 1888"> <tr> <td colspan="2">Statutory Fee</td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 1, Part 2 of SI 594/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 1, Part 2 of SI 594/2010																				
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INTERNATIONAL TONNAGE CERTIFICATE (1969) (Applies to all vessels over 24m in registered length engaged on International voyages)		<input type="checkbox"/> Tonnage Measurement & Certificate <input type="checkbox"/> Tonnage Measurement & Certificate (Sister Ship) <input type="checkbox"/> Initial (Foreign Ship with Tonnage Certificate) <input type="checkbox"/> Re-measurement (including change of engine) <table border="1" data-bbox="911 2029 1501 2085"> <tr> <td colspan="2">Statutory Fee</td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 594/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 2 of SI 594/2010																				
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REQUESTED CERTIFICATES/SERVICES	FEE DUE (€)	SURVEY/INSPECTION TYPE								
IRISH TONNAGE CERTIFICATE (Applies to all vessels on domestic voyages or vessel on International voyages that are less than 24 m in registered length)	<input type="checkbox"/>	<input type="checkbox"/> Tonnage Measurement & Certificate <input type="checkbox"/> Tonnage Measurement & Certificate (Sister Ship) <input type="checkbox"/> Issue Certificate (Foreign Ship with Tonnage Certificate) <input type="checkbox"/> Tonnage re-measurement (including change of engine) <table border="1" data-bbox="906 360 1506 577"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td>Tonnage measurement Pleasure Craft < 15 m</td> <td>€165 (based in Ireland)</td> </tr> <tr> <td>Tonnage measurement Pleasure Craft >15 m</td> <td>€272 (Based in Ireland)</td> </tr> <tr> <td>Other</td> <td>As per Schedule 2 of SI 594/2010 – Contact MSO</td> </tr> </table>	Statutory Fee		Tonnage measurement Pleasure Craft < 15 m	€165 (based in Ireland)	Tonnage measurement Pleasure Craft >15 m	€272 (Based in Ireland)	Other	As per Schedule 2 of SI 594/2010 – Contact MSO
Statutory Fee										
Tonnage measurement Pleasure Craft < 15 m	€165 (based in Ireland)									
Tonnage measurement Pleasure Craft >15 m	€272 (Based in Ireland)									
Other	As per Schedule 2 of SI 594/2010 – Contact MSO									
SEAWORTHINESS SURVEYS	<input type="checkbox"/>	<input type="checkbox"/> Re-inspection following detention <input type="checkbox"/> Other <table border="1" data-bbox="906 645 1506 712"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td colspan="2">As per Schedule 2, Part 3 of SI 595/2010</td> </tr> </table>	Statutory Fee		As per Schedule 2, Part 3 of SI 595/2010					
Statutory Fee										
As per Schedule 2, Part 3 of SI 595/2010										
DMLC Part 1 (Statement of Maritime Labour Compliance Part 1)	<input type="checkbox"/>	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
OTHER CERTIFICATES/SERVICES:										

NOTES:

1. APPLICANTS SHOULD COMPLETE ALL OF SECTIONS 1 TO 5 ON PAGES ONE AND TWO, SUBJECT TO THESE NOTES.
2. COPIES OF PROOF OF OWNERSHIP AND AUTHORISATION TO ACT ON BEHALF OF THE OWNER ARE TO BE FORWARDED WITH THE APPLICATION.
3. THE SURVEYS OR INSPECTIONS REQUIRED ARE TO BE INDICATED USING THE TICK BOXES ON PAGE 5 AND 6.
4. THE APPLICANT IS REMINDED THAT THIS APPLICATION FORM IS FOR STATUTORY SURVEYS ONLY.
5. WHEN COMPLETED THIS FORM SHOULD BE SENT TO: **MERCANTILE MARINE OFFICE, MARITIME SERVICES DIVISION, IRISH MARITIME ADMINISTRATION, LEESON LANE, DUBLIN 2.**
6. THE REQUIRED FEE, WHERE APPLICABLE, IS TO BE SUBMITTED WITH THE FORM FOR THE SURVEYS INDICATED.
7. NO WORK WILL COMMENCE UNTIL THE FEE AND ANY DEPOSIT FOR EXPENSES HAS BEEN PAID.
8. A DEPOSIT TO COVER THE TRAVELLING AND SUBSISTENCE EXPENSES FOR SURVEYS OUTSIDE THE STATE OR NORTHERN IRELAND WILL BE CHARGED.
9. APPLICANTS AGREE TO PAY ANY EXPENSES AND THE BALANCE OF THE FEE, WHICH MAY BE PROPERLY CHARGEABLE.
10. ADDITIONAL CHARGES MAY BE LEVIED FOR OVERTIME, WAITING TIME AND ABORTIVE TIME.
11. NO CERTIFICATES WILL BE ISSUED UNTIL THE FULL FEE AND ANY OUTSTANDING AMOUNTS HAVE BEEN PAID.
12. APPLICANTS AGREE THAT SURVEYORS MAY REFUSE TO CONTINUE WITH SURVEYS IF IT IS NOT SAFE FOR THEM TO DO SO AND MAY CONSIDER CHARGING FOR ANY TIME SPENT ON ABORTED SURVEYS.
13. FULL DETAILS OF APPLICABLE FEES ARE PUBLISHED IN THE MERCHANT SHIPPING (FEES) ORDER 2010 (S.I. No. 594 OF 2010); MERCHANT SHIPPING (FEES) REGULATIONS 2010 (S.I. No. 595 OF 2010); FISHING VESSEL (FEES) REGULATIONS 2008 (S.I. No. 246 OF 2008); SEA POLLUTION ACT, 1991 (SURVEY FEES) ORDER, 1994 (S.I. No. 195 OF 1994) WHICH MAY BE CONSULTED AT ANY MERCANTILE MARINE OFFICE OR ON THE DEPARTMENT'S WEB SITE:
[HTTP://WWW.IRISHSTATUTEBOOK.IE/](http://www.irishstatutebook.ie/) OR MAY BE PURCHASED FROM THE GOVERNMENT PUBLICATIONS SALES OFFICE.
14. FOR NEW-BUILDINGS THE SHIPYARD/BUILDER IS TO MAKE THE SURVEY APPLICATION.
15. APPLICANTS SHOULD MAKE THEIR APPLICATION IN SUFFICIENT TIME BEFORE THEY WISH TO OPERATE THE VESSEL.
16. MULTIPLE SURVEY VISITS ARE EXCLUDED; OWNERS ARE TO DECLARE THAT THEIR VESSELS ARE READY FOR SURVEY.
17. THE DEPARTMENT MAY PUBLISH DATA FROM SURVEYS AND INSPECTIONS TO IMPROVE MARITIME SAFETY, SECURITY, POLLUTION PREVENTION OR LIVING AND WORKING CONDITIONS.
18. IN CARRYING OUT SURVEYS, SURVEYORS MAY CARRY OUT A FLAG STATE INSPECTION OF THE VESSEL.
19. THE VESSEL IS TO BE PRESENTED SAFELY AND IN ACCORDANCE WITH ANY SURVEY PREPARATION GUIDANCE ISSUED BY THE MSO.
20. BEFORE APPLYING PLEASE REFER TO THE RELEVANT LEGISLATION AND GUIDANCE AND APPLICANTS ARE REQUIRED TO ENSURE THAT THEIR VESSELS ARE FULLY COMPLIANT WITH ALL APPLICABLE STATUTORY REQUIREMENTS. REF:
[HTTP://WWW.DTTAS.IE/LEGISLATION?FIELD_SECTOR_TID=19](http://www.dttas.ie/legislation?field_sector_tid=19)
21. FOR INTERNATIONAL TRADING CARGO SHIPS, THE VESSEL WILL BE ISSUED, AS APPLICABLE, WITH A HARMONISED CERTIFICATE ON COMPLETION OF THE SURVEYS LISTED.
22. FOR INTERNATIONALLY TRADING SHIPS THE APPLICABLE VERSIONS OF THE INTERNATIONAL CONVENTIONS, EU LEGISLATION AND IRISH LEGISLATION WILL APPLY.
23. ARRANGEMENTS FOR MULTIPLE SURVEY APPLICATIONS MAY BE MADE WITH THE MSO FOR SHIPOWNERS/OPERATORS WITH A FLEET OF SHIPS ON THE IRISH FLAG AND WHO APPLY FOR A NUMBER OF SURVEYS PER YEAR.

STATUTORY FEES FISHING VESSELS**1. Fees payable for a certificate of compliance, exemption certificate and record of equipment (initial or four year periodical survey)**

Length (Registered Length to be used, not length overall)	Fees for vessel not classed with a recognised organisation	Fees for a vessel classed with a recognised organisation
15m length and over but less than 24m	€1,500 + €100 for each metre or part thereof by which the length exceeds 15m	€700 + €25 for each metre or part thereof by which the length exceeds 15m
24m and over but less than 45m	€2,400 + €75 for each metre or part thereof by which the length exceeds 24m	€925 + €25 for each metre or part thereof by which the length exceeds 24m
45m and over but less than 100m	€3,975 + €50 for each metre or part thereof by which the length exceeds 45m	€1,450 + €20 for each metre or part thereof by which the length exceeds 45m
100m and over	€6725 + €50 for each metre or part thereof by which the length exceeds 45m	€2,550

Two year periodical survey

Length (Registered Length to be used, not length overall)	Fees for vessel not classed with a recognised organisation	Fees for a vessel classed with a recognised organisation
15m length overall and over	60% of fee for initial or four year periodical survey	70% of fee for initial or four year periodical survey

One year periodical radio survey for vessels 24m length and over

Sea Area	Fees
Vessels equipped to engage on voyages within Sea Area 1	€400
Vessels equipped to engage on voyages beyond Sea Area 1 but remaining within Sea Area 2	€500
Vessels equipped to engage on voyages in all Sea Areas	€600